



Invitation for Bid: MEADE COUNTY ROAD DEPARTMENT BUILDING
BID NO: 2026-01

Date Issued: February 5, 2026

Bids shall be accepted until **Friday, February 27, 2026 AT 1:00 PM EST**, at which point they will be opened and publicly read at the Meade County Government Center.

Contract term agreement: UPON APPROVAL OF MEADE COUNTY FISCAL COURT

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. By signing and submitting this bid, the Vendor acknowledges that they have read, understand and agree to all aspects of the specification and bid requirements as presented without reservation or alteration. This Bid, if accepted, will constitute an Agreement and Contract with Meade County, Kentucky, upon approval of Meade County Fiscal Court. Prices are firm during this agreement term, unless agreed upon in writing by the County.

Company Name

Authorized Agent (Print)

Signature

Title

Address

City/State/Zip Code

E-mail Address

Phone Number

Date

Office: (270) 769-2393 • Fax: (270) 769-2993 • E-mail: charlie@ltadd.org
Locally Based...Regionally Focused

Instructions to Bidders: MEADE COUNTY ROAD DEPARTMENT BUILDING

Bid No: 2026-01

Please include the following items with each Bid Submission:

- ☐ Invitation for Bid
 - ☐ Bid form
 - ☐ Designated Contact information
 - ☐ Detailed exceptions to bid, if applicable.
 - ☐ Bid Bond (5% of Bid)
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Bidders Name: _____

do/does hereby propose to perform all work described as listed in this CONTRACT PROPOSAL, any identified addendum, and the Contract Plans and Specifications for the construction of a new public works building. The 80' x 197' structure is a pre-engineered building with CMU accents. Windows are vinyl clad with tint. Roof structure consists of steel purlins and metal roof. Floors are slab-on-grade with a radiant heat option. The office areas consist of metal studs with GWB, paint, ACT ceilings and spray foam insulation in the exterior walls. Site work consists of grading, new sidewalk and site utilities. The work will be constructed under a single prime contractor.

Base Bid Section

Construct 80' x 197' PEMB as detailed in the contract plans and specifications including all labor, equipment and materials.

LUMP SUM Bid Amount \$ _____

Add Alternative #1 Bid Section

Install radiant floor system in the shop area and wood-burning boiler as detailed in the Mechanical Plan Sheet M-101.

LUMP SUM Bid Amount \$ _____

Please provide any and all applicable information regarding specific details in the manner of your choosing. If you include a binder or booklet, please include this bid sheet.

Any Exceptions to Bid Option 1? ☐Yes ☐No

IF YES, PLEASE INCLUDE DOCUMENTATION DENOTING ANY EXCEPTION AND WHAT SECTION(S) IT PERTAINS TO. FAILURE TO PROPERLY RECORD EXCEPTIONS COULD RESULT IN IMMEDIATE REJECTION OF THE BID.

Bid Specifications: MEADE COUNTY ROAD DEPARTMENT BUILDING

Bid No: 2026-01

- I. **Scope:** Meade County Fiscal Court is seeking a qualified contractor to complete a **Meade County Road Department Building**. Meade County Fiscal Court will accept sealed bids for furnishing all labor, equipment, and material to construct an 80' x 197' pre-engineered building including site work. Rock base and paving of the parking area will be completed by Meade County.
- II. **Point of Contact:** Any questions concerning bid requirements should be directed to Charlie Allen, Director of Engineering at charlie@ltadd.org.
- III. **Bid Submission:** All bid submissions must include the signed Invitation for Bid form, Bid Form, Designated contact information and detailed exceptions to bid if applicable and 5% bid bond. All bids must be dropped off in person to the Meade County Judge Executive's Office, 516 Hillcrest Drive, Brandenburg, KY until **Friday, February 27, 2026 AT 1:00 PM EST**. Bids must be submitted in sealed envelopes with the words **MEADE COUNTY ROAD DEPARTMENT BUILDING, Friday, February 27, 2026 AT 1:00 PM EST**, prominently displayed on the front of the envelope. Respondents shall include one (1) original and three (3) copies of the entire bid response.
- IV. **Late Submittal and Late Modifications:** Submittals received after the due date and time will not be considered. Modifications received after the opening date will not be considered. Meade County Fiscal Court assumes no responsibility for the premature opening of a proposal not properly addressed and identified, and/or delivered to an improper designation.
- V. **Rejection or Cancellation of Bids:** Meade County Fiscal Court reserves the right to act in its best interest in this determinations process, to waive all technicalities, and to select the most responsible and responsive bidder. Meade County Fiscal Court shall be the sole judge of the bidder's ability to meet the requirements set forth. Its decision in determining responsible and responsive bidder(s) will be final.
- VI. **Minimum Acceptance Period:** Bids shall be valid and may not be withdrawn for a period of 120 days from the date specified for receipt of bids. All expenses involved with the preparation and submission of the bid to Meade County Government, or any work performed in connection therewith, is the responsibility of the bidder(s).
- VII. **Designated Contact:** The awarded Vendor shall appoint a person or persons to act as a primary contact with the County. This person or back-up shall be readily available during normal work hours by phone or in person, and shall be knowledgeable of the terms and procedures involved.
- VIII. **Taxes:** Meade County Fiscal Court is tax exempt. It is understood that prices quoted are to be exclusive of taxes (Meade County will furnish an exemption certificate as required.)

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- IX. **Open Records Act:** All materials submitted in connection with this bid will be public documents and subject to the Open Records Act and all other laws of the Commonwealth of Kentucky, the United States of America and the open records policies of Meade County Government. All such materials shall remain the property of Meade County and will not be returned to the respondent.
- X. **Addendums to Bid:** In the event it becomes necessary to revise any part of these Bid Specifications any potential bidder who requested the bid specifications will be provided any and all addendums to bid information.
- XI. **Bid Evaluation:** Any potential bidder or interested party may attend bid opening, committee meeting and/or fiscal court meeting in which bid evaluations take place and selections are completed.
- XII. **Fulfillment of Terms:** The awarded Vendor shall not be held responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, or acts of God, or for any other acts not within the control of the Vendor and which by the exercise of reasonable diligence he is unable to prevent.
- XIII. **Pre-Bid Meeting / Questions:** A mandatory pre-bid meeting will be held on Tuesday, February 17, 2026 at 1:00 pm at the project site location on Moreman Road.

Written questions can be submitted by emailing them to Charlie Allen, Director of Engineering at charlie@ltadd.org. Responses to the questions will be emailed to all bid holders.

- XIV. **Timeline:**
- | | |
|----------------------------------------|----------------------|
| Issue Date | 2/05/2026 |
| Pre-Bid Questions Cut Off | 2/17/2026 |
| Bids Due | 2/27/2026 at 1:00 pm |
| Bids Opened | 2/27/2026 at 1:01 pm |
| Review of Bids | 3/2/2026 |
| Anticipated Resolution to Fiscal Court | 3/10/2026 |
| Notification of contractor selection | 3/11/2026 |

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- XV. **Insurance Requirements:** The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Kentucky, at all times during the term of any contract with the County, in full force and effect. Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided and will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. All policies must name the County as an additional insured. Where applicable, the Marion County Fiscal Court requires a current and valid certificate or binder showing required insurance coverage as follows:

	Each Occurrence	Aggregate
Workers Compensation	\$ 500,000	
Commercial General Liability	\$1,000,000	\$1,000,000
Professional Liability	\$5,000,000	\$5,000,000
Automotive Liability	\$ 500,000	

- XVI. **Bond:** Approved security such as a performance bond shall be required by the contractor by the OWNER prior to issuance of Notice to Proceed. Within one week of issuance of contract award, the bond/surety shall be required. The Performance Bond shall be the penal sum at least equal to the Amount of the Contract Bid Price, as security for the faithful performance of all the Contractor's obligations. A 5% bid bond is required with the bid submittal.

- XVII. **Project Location:** 810 Moreman Road in Meade County, KY

- XVIII. **Contract Time:** The time period for completion of this contract shall be 12 months from the Notice to Proceed. The Notice to Proceed shall be issued after the Contractor has been given Notice of Contract Award and the Contractor has provided all performance and insurance documents. The Notice to Proceed date can be negotiated to allow for contractor scheduling. If weather conditions do not allow for completion of the project within the specified time frame, the Contractor shall provide in writing an extension request to the Meade County Fiscal Court.

- XIX. **Utilities / Storage Space:** Storage space at the site for trailers will be the responsibility of the Contractor who must coordinate and obtain approval when storing equipment on adjoining property. Equipment may be stored at the site at the Contractor's own discretion with the construction easement area only (unless written authorization is obtained from adjoining property owner). Contractor is responsible for contacting the utility owner to get temporary power during construction. Portable toilets are required on site and must be provided by the contractor.

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- XX. **Awarded Contractor Requirements:** Prior to start of project, the Meade County Fiscal Court requires hard and electronic copies of the following components to be furnished to the Engineer:
- Bid /Performance Bonds
 - Insurance Certificates
 - Estimated Timeline