



**Announcement of Request for Proposal (RFP)  
For Direct Service Provider for Kentucky Career Center – Lincoln Trail (KCC-LT) & the Lincoln Trail  
Workforce Development Board (LTWDB)**

The Lincoln Trail Workforce Development Board (LTWDB) is soliciting proposals for qualified and experienced entities to serve as the Workforce Innovation and Opportunity Act (WIOA) Title I Direct Services Provider. This Request for Proposal (RFP) is to select a Direct Service Provider to deliver direct workforce services (Adult, Dislocated Worker, and Youth) to job-seeking customers primarily through the comprehensive career center, affiliate career centers or other service outlets throughout the region. The LTWDB serves an 8-county region of central Kentucky, including Breckinridge, Grayson, Hardin, LaRue, Marion, Meade, Nelson, and Washington counties.

**Timeline of Events:**

RFP Release	-	February 23, 2026
Question & Answers	-	March 4, 2026
<b>Mandatory Bidder’s Conference</b>	-	<b>March 9, 2026</b>
Letter of Intent (sent via email)	-	March 13, 2026
<b>Proposals Due (by 4:30pm EDST)</b>	-	<b>March 23, 2026</b>
Evaluation of Proposals	-	April 15 – 30, 2026
Board Consideration	-	June 2026
Contract Negotiation & Execution	-	June 2026
<b>Contract Implementation</b>	-	<b>July 1, 2026</b>

**Contact**

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Parties interested in contracting for services can download the RFP packet from two websites: [www.ltadd.org](http://www.ltadd.org) or [www.ltcareercenter.org](http://www.ltcareercenter.org) after February 23, 2026. Deadline for submission of proposals is 4:30 p.m. (EDST) on March 23, 2026. Questions about the RFP or review process must be submitted in writing. Bidders may submit their questions between the dates of February 23, 2026 and March 4, 2026 (by 4:30pm EDST). Questions will not be accepted after the time designated above.

## Resources:

- **Workforce Innovation and Opportunity Act of 2014 (WIOA):**  
<https://www.dol.gov/agencies/eta/wioa>
- **WIOA Final Rules:**  
<https://www.dol.gov/sites/dolgov/files/ETA/wioa/pdfs/Final-Rules-An-Overview-Fact-Sheet-508.pdf>
- **Training and Employment Guidance Letter (TEGL) WIOA No: 10-16 – Operating Guidance for the Workforce Innovation and Opportunity Act (referred to as WIOA) – December 19, 2016:**  
<https://www.dol.gov/agencies/eta/advisories/training-and-employment-guidance-letter-no-10-16>
- **WIOA Local and Regional Plans for Lincoln Trail:**  
[https://ltadd.org/wp-content/uploads/2025/08/LTWDB\\_WIOA\\_Regional\\_Local\\_Plan\\_25-28.pdf](https://ltadd.org/wp-content/uploads/2025/08/LTWDB_WIOA_Regional_Local_Plan_25-28.pdf)
- **KCC – Lincoln Trail and Lincoln Trail Workforce Development Board:** [www.ltcareercenter.org](http://www.ltcareercenter.org)