



Lincoln Trail

Area Development District
~ established 1968 ~

750 S. Provident Way • Elizabethtown, KY 42701
Phone: 270-769-2393 • TDD: 800-247-2510 • Fax: 270-769-2993
Equal Opportunity Employer M/F/D/V/SO

Invitation for Bid: ONE (1) NEW NEVER TITLED CREW CAB 4X4 TRUCK

BID NO: 2024-003

Date Issued: 7 December 2024

Bids shall be accepted until **MONDAY, DECEMBER 17 2024 AT 10:00 AM EST**, at which point they will be opened and publicly read at the Lincoln Trail Area Development District (LTADD) at 750 South Provident Way, Elizabethtown, KY 42701.

Contract term agreement: UPON APPROVAL OF THE LTADD BOARD OF DIRECTORS

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. By signing and submitting this bid, the Vendor acknowledges that they have read, understand and agree to all aspects of the specification and bid requirements as presented without reservation or alteration. This Bid, if accepted, will constitute an Agreement and Contract with the Lincoln Trail Area Development District, upon approval of the LTADD Board of Directors. Prices are firm during this agreement term, unless agreed upon in writing by LTADD. **LTADD is a tax exempt organization.**

Company Name: _____

Authorized Agent (Print): _____

Signature & Title: _____

Address: _____

Email: _____

Phone #: _____

Date: _____



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Please include the following items with each Bid Submission:

- Signed Invitation for Bid
- Bid Form
- Detailed exceptions to bid, if applicable



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Bid Form

A. Bidder/Company Name: _____

- i. Agrees to provide the products ready for pick-up at the above “out the door” cost.**

B. Designated Contact Information:

i. Name: _____

ii. Phone Number:

Please provide any and all applicable information regarding specific details in the manner of your choosing. If you include a binder or booklet, please include this bid sheet.

Any Exceptions to Bid? Yes No

IF YES, PLEASE INCLUDE DOCUMENTATION DENOTING ANY EXCEPTION AND WHAT SECTION(S) IT PERTAINS TO. FAILURE TO PROPERLY RECORD EXCEPTIONS COULD RESULT IN IMMEDIATE REJECTION OF THE BID.



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Instructions to Bidders: **ONE (1) NEW NEVER TITLED CREW CAB 4X4 TRUCK** Bid No: **2024-003**

- I. **Scope:** LTADD is seeking a qualified provider to provide one (1) new never titled truck. Examples include: Chevrolet Silverado 1500, Ford F-150, Dodge 1500, etc.
- II. **Point of Contact:** Any questions concerning bid requirements should be directed to Daniel London, Executive Director at daniel@ltadd.org or (270) 769-2393.
- III. **Bid Submission:** All bid submissions must include the signed invitation for bid form, bid form and detailed exceptions to bid if applicable. Bids will be accepted at LTADD, 750 South Provident Way, Elizabethtown, KY 42701 until: **MONDAY, DECEMBER 17, 2024 AT 10:00 AM EST**. Bids must be submitted in sealed envelopes with the words **SEALED BID FOR ONE (1) NEW NEVER TITLED CREW CAB 4X4 TRUCK, MONDAY, DECEMBER 17, 2024 AT 10:00 AM EST**, prominently displayed on the front of the envelope. Respondents shall include one (1) original and two (2) copies of the entire bid response.
- IV. **Late Submittal and Late Modifications:** Submittals received after the due date and time will not be considered. Modifications received after the opening date will not be considered. LTADD assumes no responsibility for the premature opening of a proposal not properly addressed and identified, and/or delivered to an improper designation.
- V. **Rejection or Cancellation of Bids:** LTADD reserves the right to act in its best interest in this determinations process, to waive all technicalities, and to select the most responsible and responsive bidder. LTADD shall be the sole judge of the bidder's ability to meet the requirements set forth. Its decision in determining responsible and responsive bidder(s) will be final.
- VI. **Minimum Acceptance Period:** Bids shall be valid and may not be withdrawn for a period of 60 days from the date specified for receipt of bids. All expenses involved with the preparation and submission of the bid to LTADD, or any work performed in connection therewith, is the responsibility of the bidder(s).
- VII. **Designated Contact:** The awarded vendor shall appoint a person or persons to act as a primary contact with LTADD. This person or back-up shall be readily available during normal work hours by phone or in person, and shall be knowledgeable of the terms and procedures involved.
- VIII. **Taxes:** LTADD is tax exempt. It is understood that prices quoted are to be exclusive of taxes (LTADD will furnish an exemption certificate as required.)



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- IX. **Open Records Act:** All materials submitted in connection with this bid will be public documents and subject to the Open Records Act and all other laws of the Commonwealth of Kentucky, the United States of America and the open records policies of LTADD. All such materials shall remain the property of LTADD and will not be returned to the respondent.
- X. **Addendums to Bid:** In the event it becomes necessary to revise any part of these Bid Specifications, any potential bidder who requested the bid specifications will be provided any and all addendums to bid information.
- XI. **Timeline:**

Issue Date	12/07/24
Bids Due	12/17/24 at 10:00 am EST
Bids Opened	12/17/24 at 10:00 am EST
Review of Bids	12/17/24
Anticipated Resolution to LTADD Board	12/18/24
Notification of vendor selection	12/19/24
- XII. **Pre-Bid Conference:** NA
- XIII. **Contract Period:** NA
- XIV. **Contract Terms:** LTADD may terminate the contract at any time if, in its judgment, the vendor/contractor fails to provide the required services, is not meeting customary industry standards, or the like, by providing a ten (10) days advance written notice to the designated representative of the vendor/contractor.
- XV. **Exclusions:** None
- XVI. **Insurance Requirements:** NA
- XVII. **Inspection:** All supplies, equipment and services shall be subject to inspection or tests by LTADD prior to acceptance. In the event supplies, equipment or services are defective in material or workmanship or otherwise not in conformity with specified requirements, LTADD shall have the right to reject the items or services or require acceptable correction at the vendor's expense.



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- XVIII. **Delivery & Compensation:** The vendor shall be paid 100% upon transfer of the products. The winning bidder must have the vehicles in stock and/or be able to deliver the vehicles no later than thirty (30) days from the date of award notification.
- XIX. **Interior Specifications:** LTADD requests the following general dimensions or equivalent be included in all bid submissions:
- Power locks, windows & mirrors
 - AM/FM radio w/Bluetooth connection
 - Air conditioning, heat & rear window defroster
 - Back-up camera
 - Tilt steering
- XX. **Safety Specifications:** LTADD requests the following safety specifications or equivalent be included in all bid submissions:
- 4-wheel ABS brakes
 - Dual front impact airbag supplemental restraint system
 - Variable intermittent front windshield wiper
 - Full size spare tire & wheel
- XXI. **Mechanical Specifications:** LTADD requests the following mechanical specifications or equivalent be included in all bid submissions:
- Gas engine
 - 4X4
 - Automatic transmission with overdrive
 - All season or terrain tires