



613 College St. Rd.  
P.O. Box 604  
Elizabethtown, Ky 42702  
Phone: 270-769-2393  
Fax: 270-769-2993  
TDD: 800-247-2510  
Equal opportunity  
employer M/F/D

**Invitation for Bid: EXTERIOR RENOVATION OF 750 S. PROVIDENT WAY**

**BID NO: 2023-001**

**Date Issued: 10 MARCH 2023**

Bids shall be accepted until **MONDAY, MARCH 20, 2023 AT 1:00 PM EST**, at which point they will be opened and publicly read at the Lincoln Trail Area Development District (LTADD) at 613 College Street Road, Elizabethtown, KY.42701.

**Contract term agreement: UPON APPROVAL OF THE LTADD BOARD OF DIRECTORS**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. By signing and submitting this bid, the Vendor acknowledges that they have read, understand and agree to all aspects of the specification and bid requirements as presented without reservation or alteration. This Bid, if accepted, will constitute an Agreement and Contract with the Lincoln Trail Area Development District, upon approval of the LTADD Board of Directors. Prices are firm during this agreement term, unless agreed upon in writing by LTADD

Company Name: \_\_\_\_\_

Authorized Agent (Print): \_\_\_\_\_

Signature & Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

Date: \_\_\_\_\_



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**Instructions to Bidders: EXTERIOR RENOVATION OF 750 S. PROVIDENT  
WAY**

**Bid No: 2023-001**

*Please include the following items with each Bid Submission:*

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- Signed Invitation for Bid
  - Bid Form
  - Statement of Qualifications
  - List of three (3) References
  - Detailed exceptions to bid, if applicable
-



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**Bid Form: EXTERIOR RENOVATION OF 750 S. PROVIDENT WAY**  
**Bid No: 2023-001**

## Bid Form

**A. Bidder/Company Name:** \_\_\_\_\_

i. **Agrees to provide all product, material and labor to renovate a portion of the exterior at 750 South Provident Way, Elizabethtown, KY, in accordance with the bid specifications, terms and conditions provided herein.**

ii. **Lump Sum Price:**

\_\_\_\_\_

**B. Designated Contact Information:**

i. **Name:** \_\_\_\_\_

ii. **Phone Number:**

\_\_\_\_\_

**Please provide any and all applicable information regarding specific details in the manner of your choosing. If you include a binder or booklet, please include this bid sheet.**

Any Exceptions to Bid?      Yes    No

**IF YES, PLEASE INCLUDE DOCUMENTATION DENOTING ANY EXCEPTION AND WHAT SECTION(S) IT PERTAINS TO. FAILURE TO PROPERLY RECORD EXCEPTIONS COULD RESULT IN IMMEDIATE REJECTION OF THE BID.**



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**Bid No: 2023-001**

**Statement of Qualifications:**

**A. General history & description of company:**

**B. Number of employees:**

**C. Number of years in business:**

**D. Physical office location:**

**E. Parent company location (if applicable):**



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**Bid Form: EXTERIOR RENOVATION OF 750 S. PROVIDENT WAY**  
**Bid No: 2023-001**

- I. **Scope:** LTADD is seeking a qualified provider to provide all product, material and labor to renovate a portion of the exterior of the building located at 750 South Provident Way, Elizabethtown, KY.
- II. **Point of Contact:** Any questions concerning bid requirements should be directed to Daniel London, Executive Director at [daniel@ltadd.org](mailto:daniel@ltadd.org) or (270) 769-2393.
- III. **Bid Submission:** All bid submissions must include the signed Invitation for Bid form, Statement of Qualifications, References, and detailed exceptions to bid if applicable. Bids will be accepted at LTADD, 613 College Street Road, Elizabethtown, KY 42701 until: **MONDAY, MARCH 20, 2023 AT 1:00 PM EST**. Bids must be submitted in sealed envelopes with the words **SEALED BID FOR EXTERIOR RENOVATION OF 750 S. PROVIDENT WAY, MONDAY, MARCH 20, 2023 AT 1:00 PM EST**, prominently displayed on the front of the envelope. Respondents shall include one (1) original and two (2) copies of the entire bid response.
- IV. **Late Submittal and Late Modifications:** Submittals received after the due date and time will not be considered. Modifications received after the opening date will not be considered. LTADD assumes no responsibility for the premature opening of a proposal not properly addressed and identified, and/or delivered to an improper designation.
- V. **Rejection or Cancellation of Bids:** LTADD reserves the right to act in its best interest in this determinations process, to waive all technicalities, and to select the most responsible and responsive bidder. LTADD shall be the sole judge of the bidder's ability to meet the requirements set forth. Its decision in determining responsible and responsive bidder(s) will be final.
- VI. **Minimum Acceptance Period:** Bids shall be valid and may not be withdrawn for a period of 60 days from the date specified for receipt of bids. All expenses involved with the preparation and submission of the bid to LTADD, or any work performed in connection therewith, is the responsibility of the bidder(s).
- VII. **Designated Contact:** The awarded vendor shall appoint a person or persons to act as a primary contact with LTADD. This person or back-up shall be readily available during normal work hours by phone or in person, and shall be knowledgeable of the terms and procedures involved.
- VIII. **Taxes:** LTADD is tax exempt. It is understood that prices quoted are to be exclusive of taxes (LTADD will furnish an exemption certificate as required.)



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- IX. **Open Records Act:** All materials submitted in connection with this bid will be public documents and subject to the Open Records Act and all other laws of the Commonwealth of Kentucky, the United States of America and the open records policies of LTADD. All such materials shall remain the property of LTADD and will not be returned to the respondent.
- X. **Addendums to Bid:** In the event it becomes necessary to revise any part of these Bid Specifications, any potential bidder who requested the bid specifications will be provided any and all addendums to bid information.
- XI. **Timeline:**
- |                                       |                         |
|---------------------------------------|-------------------------|
| Issue Date                            | 03/10/23                |
| Bids Due                              | 03/20/23 at 1:00 pm EST |
| Bids Opened                           | 03/20/23 at 1:00 pm EST |
| Review of Bids                        | 03/20/2023 – 03/22/2023 |
| Anticipated Resolution to LTADD Board | 04/19/2023              |
| Notification of vendor selection      | 04/19/2023              |
- XII. **Pre-Bid Conference:** Conference and site visit upon request.
- XIII. **Contract Period:** NA
- XIV. **Contract Terms:** LTADD may terminate the contract at any time if, in its judgment, the vendor/contractor fails to provide the required services, is not meeting customary industry standards, or the like, by providing a thirty (30) days advance written notice to the designated representative of the vendor/contractor.
- XV. **Exclusions:** None
- XVI. **Insurance Requirements:** The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Kentucky, at all times during the term of any contract with LTADD, in full force and effect. Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided and will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. All policies must name LTADD as an additional insured. Where applicable, LTADD requires a current and valid certificate or binder showing required insurance coverage as follows:



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- Fifty thousand dollars (\$50,000) in employee dishonesty coverage including coverage against theft and misappropriation
- One million dollars (\$1,000,000) in general liability & error and omissions coverage to protect the financial interests of LTADD from theft, misappropriation, errors or omissions by Vendor/Contractor in the performance of these Bid Specifications, Terms and Condition

XVII. **Inspections:** LTADD reserves the right to inspect the vendor/contractor's work at any time or point during the normal work day.

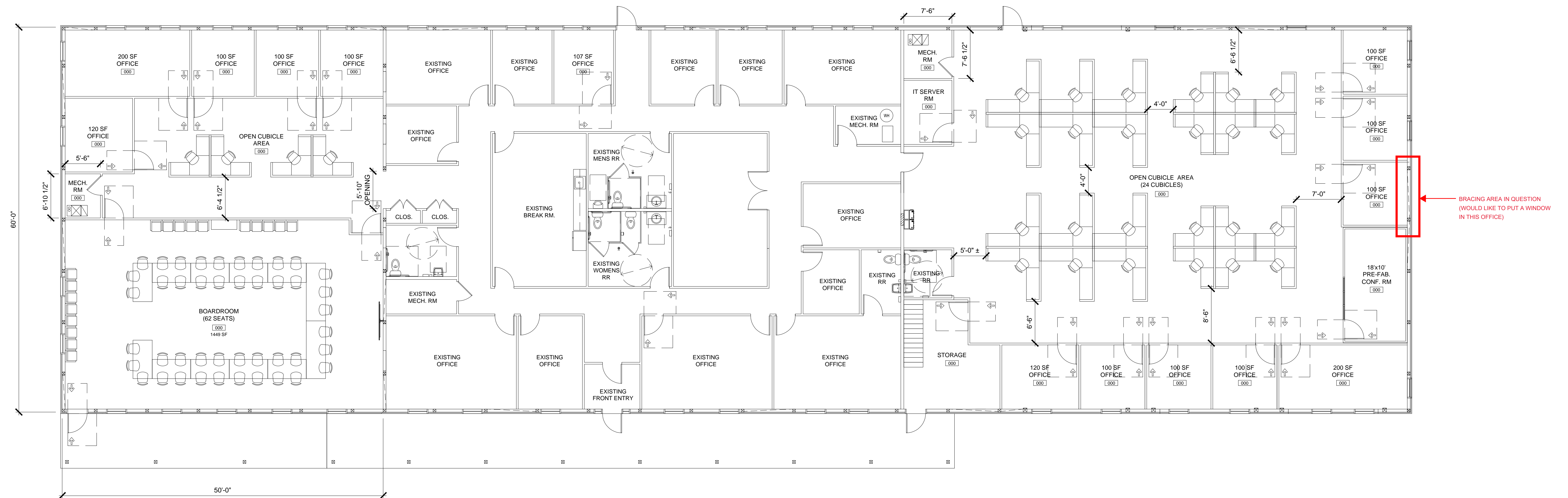
XVIII. **Compensation for Services Provided:** The vendor/contractor shall be paid a down payment of ten percent (10%) upon acceptance of the proposal, for the cost of materials upon delivery and the balance remainder upon satisfactory completion.

XIX. **Scope of Work:** Below contains the required scope of work and minimum specifications.

- Renovate the exterior of the 4800 square feet garage pursuant to the architectural drawings (Exhibit A). This includes removal of the garage doors and framing of the exterior space their removal creates, installing matching metal siding and installation of windows.
- All materials must be of like quality and style as the existing materials.

XX. **LTADD's Responsibilities:** LTADD shall be responsible for the following activities pursuant to these Bid Specifications:

- Scheduling in accordance with operational requirements of LTADD, weather and the availability of the vendor/contractor and pursuant to the contract deadline.
- Secure ingress/egress of the building during performance of the work.



ADDITION AND RENOVATION (02-23-2023)  
 SCALE: 1/8" = 1'-0"